

CDCS (Certified Documentary Credit Specialist)

Course Outline

CDCS (Certified Documentary Credit Specialist) is the professional certification which will enable letter of credit practitioners to prove their specialist knowledge and application of the skills required for competent practice in a global scale. The CDCS certification has been developed in consultation with industry experts to ensure that the certification reflects best practice.

Classroom training based on practical application on assignments/project after every session.

COURSE CONTENT

1. Main types, characteristics and uses of documentary credits.

- Understanding of the term documentary credit
- A basic documentary credit transaction (including generic flow chart of this process)
- Types of documentary credit
- Primary characteristics of documentary credits
- Secondary characteristics of documentary credits
- Categorization of documentary credit by type and characteristic
- Commercial documentary credits
- Standby letters of credit

2. Industry rules, standards, guidelines and trade terms that govern the delivery of documentary credit transactions.

- Incoterms
- UCP 600 – Uniform Customs and Practice for Documentary Credits
- ISP98 – International Standby Practices
- URR 725 – Uniform Rules for bank-to-bank reimbursement under documentary credits
- ICC decision on original documents (Appendix to ICC publication 645 – ISBP)
- ISBP 681
- eUCP

3. Ways in which documentary credit transaction rules and regulations can be breached and the implications of such breaches.

- Money Laundering
- Sanctions
- Terrorist Financing

4. Roles and obligations of the parties to documentary credit transactions and the relationships between them.

- Parties to documentary credits roles and responsibilities:
 - Issuing bank
 - Beneficiary
 - Applicant
 - Non-bank issuers
 - Confirming bank
 - Advising bank
 - Negotiating bank
 - Paying bank
 - Accepting bank
 - Reimbursing bank
 - Transferring bank
 - Nominated bank
 - Presenting bank
- Banks roles and obligations:
 - Issuing bank
 - Confirming bank
 - Advising bank
 - Negotiating bank
 - Paying bank
 - Accepting bank
 - Reimbursing bank
 - Transferring bank
 - Nominated bank
 - Presenting bank
 - Beneficiary
- Relationship of parties in respect of payment of conforming documents and non-payment of non-conforming documents
- Roles and responsibilities in reimbursement

5. Types and methods of payment and credit used in documentary credit transactions.

- Types of payment
- Transmission of proceeds
- Types of credit
- With and without recourse
- The autonomy of a documentary credit as a payment mechanism

6. Types of transport, commercial and financial documents used in documentary credit transactions and their requirements under ICC rules.

- Characteristics, processing and rules that apply to transport documents
- Financial and Commercial documents:
 - Draft / bill of exchange
 - Commercial Invoice
 - Insurance Document
 - Weight Certificate
 - Certificate of Origin
 - Packing Lists
 - Inspection Certificate
- Documents for official purposes and checking mechanisms

7. Processes and challenges involved in documentary credit transactions.

- Processes and activities associated with
- Presentation, Examination and Settlement / Rejection
- Identifying and handling discrepant documents

Syllabus

- Electronic presentations
- Problems that can arise during the documentary credit transaction process

8. Managing the risks involved in documentary credit transactions.

- Types of Risk
- Other risks / considerations
- Risks to the parties to documentary credits
- How risks can be controlled

9. Understand the related products used in documentary credit transactions.

- Letter of Indemnity
- Air Way Release
- Steamship Guarantee
- Assignment of Proceeds
- Participation and Syndication
- Refinance Credits
- Reimbursement undertaking

10. Be able to manage the transport, commercial and financial documents used in documentary credit transactions.

- Apply and analyse the transport, commercial and financial documents used in documentary credit transactions in order to recommend appropriate courses of action and manage documentary credit transactions.

Above is our standard course outline, please suggest if you would like to include also few topics during the training to make sure it covers all your requirements and make this course a customized course.